



Cash Balance Plan Administration Calendar

Calendar Year Plans

January

- 5** Year-end information requests are sent.
[For clients of Dana Consulting Group, this will normally be delivered through our secure Portal.]
- 15** Last quarterly contribution due (only affects certain underfunded plans).

March

- 15** Tax return filing date for partnerships and S corporations.

April

- 1** Deadline for prior year RMD (if initial year).
- 15** Tax return filing date for sole proprietors and C corporations.
- 15** First quarterly contribution due (only affects certain underfunded plans).

July

- 15** Second quarterly contribution due (only affects certain underfunded plans).
- 31** Form 5500 due date (unless extended).

September

- 15** Prior year contribution deadline. THIS CANNOT BE EXTENDED.

October

- 15** Form 5500 extended due date.
- 15** Third quarterly contribution due (only affects certain underfunded plans).
- 15** PBGC premium due.
[For new plans, deadline is later of normal due date or 90 days after plan adoption.]

November

- Recommendation: Verify current year RMDs have been paid out.
- Recommendation: Schedule conference call with your DCG administrator for any year-end planning.